

**UCONN HEALTH
JOB OPPORTUNITY
UMG CLINICAL SYSTEMS/INFORMATICS ANALYST
CLINICAL INFORMATICS**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: Farmington

Job Posting No: 2015-137

Hours: Monday - Friday 8 am - 4:30 pm

Salary: To be determined

Closing Date: September 5, 2014

At UConn Health this class is accountable for independently performing duties in the assessment of information and knowledge needs of health care professionals and patients; participates in the procurement, customization, development, implementation, management, evaluation and continuous improvement of clinical information systems.

Knowledge, Skills and Abilities:

Knowledge of clinical operations and policies and procedures; knowledge of applicable clinical standards of practice as required by State, Federal and accreditation organizations; knowledge of standards/codes pertaining to the patient care environment; knowledge of desktop computer operations and networked environments, operating systems as it relates to clinical applications; knowledge of project management principles, techniques and tools; excellent written and oral communication skills; considerable computer literacy skills; strong analytical skills; ability to utilize quality improvement methods and tools; ability to plan and coordinate projects, ability to analyze and evaluate hardware, software and data processing systems; ability to analyze and interpret technical data; ability to prepare and conduct training classes; ability to resolve and recommend solutions related to system performance and user problems; ability to apply continuous improvement methodologies; demonstrated ability to work effectively in a multidisciplinary environment.

General Experience:

Bachelor's degree in healthcare administration, business administration, computer science or closely related field and five (5) years of experience in a health care setting with demonstrated experience on performance improvement teams or Lean/Six Sigma training and demonstrated basic knowledge of the functions and application of clinical information systems or information technology or and electronic health record experience.

Substitution Allowed:

- Nine (9) years of experience in a health care setting with demonstrated experience on performance improvement teams or Lean/Six Sigma training and demonstrated basic knowledge of the functions and application of clinical information systems or information technology or and electronic health record experience may be substituted for the general experience.
- Master's degree in healthcare administration, business management or closely related field may be substituted for one (1) year of the general experience.

Special Requirement:

Five (5) years of the relevant experience must include direct experience supporting or using an integrated, ONC certified electronic medical record (such as Next Gen or equivalent) on a regular basis as part of daily work. Current and demonstrated Microsoft Office Suite desktop skills.

Preferred Requirement:

- Experience as a systems administrator, trainer or demonstrated experience with software testing with electronic clinical systems.
- Clinical Report writing experience
- Demonstrated understanding of the CMS Meaningful Use and its application to Patient Care.
- Experience with provider ambulatory practice documentation.
- Experience with Voice Recognition software applications

Working Conditions:

Requires flexibility to work occasional weekends, nights and holidays, as needed.
On call coverage after 6 months

Examples of Duties:

Participates in the planning, development, maintenance and evaluation of clinical information systems; serves as liaison between users and programming staff in the development of technology based business solutions; provides clinical expertise in designing, analyzing and modeling of clinical practices and health care information into computerized information systems; monitors the daily clinical information systems operational issues focusing on efficient and effective delivery of complete and accurate information in order to achieve quality outcomes; performs system analysis which includes needs assessment, workflow analysis, capabilities and limitations of systems, system change designs, identification of gaps and redundancies in data gathering; identifies outcomes and develops performance measurements; performs system testing, writes functional specifications and business rules; provides system support including, troubleshooting, systems monitoring, installation and maintenance of software; updates operational documents and provides input in the development of policies and procedures; prepares training manuals and conducts workshops and classes for personnel assists in presentations to project teams and management and may facilitate meetings with end users, physicians, and the clinical system advisory committee; ensures the ethical use of data, as well as data integrity, security and confidentiality of protected health information; works as part of a project team; performs other related duties as required.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements please apply to: <https://jobs.uchc.edu> and reference search code 2015-137. Cover letter, resume and references may be uploaded at the time you apply on-line.

**UNIVERSITY OF CONNECTICUT HEALTH CENTER
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The University of Connecticut Health Center is an affirmative action employer in addition to an EEO and M/F/V/PwD employer.